

AGENDA MANAGEMENT SHEET

Name of Committee Resources, Performance and Development Overview and Scrutiny Committee

Date of Committee 10 June 2008

Report Title Action of Previous Decisions, Items for Future Meetings and Forward Plan Items Relevant to the Work of the Committee.

Summary The report details actions take on certain previous decisions, provisional items for future meetings of the Committee and future Cabinet decisions relevant to the work of the Committee

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No.

Would the recommended decision be contrary to the Budget and Policy Framework?

Background papers None

CONSULTATION ALREADY UNDERTAKEN:- Details to be specified

- Other Committees
- Local Member(s) County wide
- Other Elected Members
- Cabinet Member
- Chief Executive
- Legal David Carter - reporting officer
- Finance
- Other Strategic Directors
- District Councils

- Health Authority
- Police
- Other Bodies/Individuals

FINAL DECISION NO

SUGGESTED NEXT STEPS:

Details to be specified

- Further consideration by this Committee
- To Council
- To Cabinet
- To an O & S Committee
- To an Area Committee
- Further Consultation

Agenda No 3

Resources, Performance and Development Overview and Scrutiny Committee - 10 June 2008.

Action of Previous Decisions, Items for Future Meetings and Forward Plan Items Relevant to the Work of the Committee

Report of the Strategic Director of Performance and Development.

Recommendation

That the Committee comment on/note the items.

1. Introduction

This report is divided into three parts relating to:

- o Action taken relating to previous requests/decisions of the Committee.
- o Provisional items for future meetings of the Committee.
- o Decisions to be taken by the Cabinet in the next six months which are relevant to the work of the Committee, as taken from the Forward Plan.

2. Action Taken on Previous Requests/Decisions of the Committee

| Date Agreed by Committee | Commitment to be Met | Officer/Director/Responsible | Date to be reported back to Committee or action undertaken |
|--------------------------|-------------------------------------------------------------------------------------------------------|------------------------------|------------------------------------------------------------|
| 29/4/08 | | | |
| | Supplementary Business Rates | E&E | As required |
| | Absence management – Analysis of the “unknown reasons” for sickness | P&D/ R.Bergman | 16/9/08 |
| | Remedial measures that are being put in place to avoid musculo-skeletal and stress related conditions | P&D/ R.Bergman | 16/9/08 |
| | Replacement of bottled water - update | Resources/ P.Evans | 11/11/08 21/4/09 |
| | Customer Service and Access Agenda – update | P&D/ K.Birla | 11/11/08 |
| | Request for SDLT to produce a | P&D/K.Birla | TBA |

| | | | |
|--|------------------------------------------------------------|---------------------------------------|-----|
| | timetable for transfer of services to call centre | | |
| | Analysis of increases to cost of access ramp to Shire Hall | Resources/ D.Clarke/ S Smith(?) | TBA |

3. Provisional Items for Future Meetings

| Date | Meeting and Subject | Directorate |
|----------|-------------------------------------------------------|-------------|
| 16/09/08 | Corporate Asset Management Performance Report 2007/08 | Resources |
| 16/09/08 | Shire Hall One Stop Shop and Front Entrance Project | Resources |
| 16/09/08 | Review of Absence Management | Perf & Dev |
| 16/09/08 | Progress on 2007/08 Environmental/Print Savings | Perf & Dev |
| 11/11/08 | Review of Capital Receipts Strategy - update | Resources |
| 11/11/08 | Review of Base Capital Budget | Resources |
| 11/11/08 | ICT Development Plan – Mid Year report | Resources |
| 11/11/08 | Development of Customer Access for the County Council | Perf & Dev |
| 13/1/09 | Review of Absence Management | Perf & Dev |
| 21/4/09 | ICT Development Plan –Year End Report 2008/09 | Resources |

4. Decisions to be taken by the Cabinet in the next six months which are relevant to the work of the Committee, as taken from the Forward Plan.

| Date | Subject | Key Decision | Directorate |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------------|
| 19/06/2008 | Key Messages from Consultation - Full Year Report [To give a summary of the consultation activity carried out over the last year and improvements and actions taken as a result] | No | Perf & Dev |
| 19/06/2008 | Annual Governance Statement 2007/2008 [This report represents the Annual Governance Statement for 2007/2008 and provides a short explanatory note of the key issues.] | No | Perf & Dev |
| 19/06/2008 | Best Value Performance Report 2007-2008 [Best Value Performance Report 2007-2008] | No | Perf & Dev |
| 19/06/2008 | Corporate Report Card End of Year Report 2007- | No | Perf & Dev |

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|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|------------|
| | 2008 [Corporate Report Card End of Year Report 2007-2008] | | |
| 19/06/2008 | Draft Statement of Accounts 2007-2008 [2007-2008 Draft Statement of Accounts for consideration before approval by Council] | Yes | Resources |
| 19/06/2008 | 2007-2008 Final Revenue Outturn [2007-2008 Final Revenue Outturn position for the authority including detailed appendices for all the Directorates] | Yes | Resources |
| 19/06/2008 | Corporate Asset Management Performance Report 2007/08 [Report of providing analysis of the Corporate Asset Management Plan Property Performance Indicators] | No | Resources |
| 19/06/2008 | 2007/08 Final Capital Outturn [2007/08 Final Capital Outturn position for the authority including detailed appendices for all the Directorates] | No | Resources |
| 19/06/2008 | 2007/08 LAA and LPSA Outturn [To inform members of the 2007/08 outturn spending of LAA Pooled Grant and LPSA2 Pump Priming Funding] | No | Resources |
| 03/07/2008 | 2009/10 Budget Consultation [To seek members agreement on the proposed public consultation in advance of setting the 2009/10 budget.] | No | Resources |
| 03/07/2008 | 2007/08 Efficiency Gains [To inform members of the efficiency gains generated by the authority in 2007/08 and to seek approval of the 2007/08 Backward Looking Efficiency Statement for submission to the Government.] | No | Resources |
| 03/07/2008 | 2009/10 Budget Process [To seek members approval of the 2009/10 Budget Process and to seek Cabinet's guidance on the priorities for the authority] | No | Resources |
| 31/07/2008 | Update on the County Council's Reserves Position and Review of the Reserves Policy [To update members on the reserves position of the authority and to seek Cabinet's approval to the authority's reserves policy.] | No | Resources |
| 31/07/2008 | 2009/10 to 2011/12 Capital Strategy [To seek Cabinet's approval to the authority's capital strategy] | No | Resources |
| 31/07/2008 | 2009/10 to 2011/12 Value for Money Strategy [To seek Cabinet's approval to the authority's value for money strategy] | No | Resources |
| 31/07/2008 | Business case for One Stop Shop in Shipston | | Perf & Dev |
| 11/09/2008 | Business case for One Stop Shop in Leamington Spa | | Perf & Dev |

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June 2008